

**JSDC Executive Committee Meeting**  
**Thursday, May 4, 2023**  
**Official Minutes**  
**JSDC Lower-Level Conference Room**

**Members Present:** Mark Klose, Dwaine Heinrich, Jeremy Rham.

**Members Absent:** Tory Hart, Nick Schauer, Marlee Siewert.

**Staff Present:** Corry Shevlin, Connie Ova, Jamie Czapiewski.

**Staff Absent:** None.

**Guests Present:** None.

**Call to order:** 12:02 PM by Mark.

**Conflict of Interest:** None.

**A) Approval of April 6, 2023, Meeting Minutes:** The Minutes were provided in the One Drive for review.

*Dwaine moved to approve the April 6, 2023, minutes as presented, Jeremy seconded, and the motion passed by unanimous voice vote.*

**B) Daycare Application – Charge on Together:** Jamie’s memo regarding Charge on Together Daycare Expansion application was in the One Drive for review.

Charge On Together Childcare is a licensed residential group facility that is currently licensed for up to seventeen children. They offer full-time, part-time, drop-in, before and after school, and summer care for children up to the age of thirteen. In addition, they also provide preschool curriculum. They are requesting the full \$10,000 and would like to use the funds to help remodel the basement area of the in-house daycare. This would allow the creation of another entrance, helping provide more space and separation between the younger and older children. In addition, pull-down fire alarms need to be installed in the basement and on the main level to bring the building up to code.

This remodel is set to open an additional eleven spots in the community for childcare, bringing their total up to twenty-eight.

The Existing Business Committee voted to recommend the funding of this project.

**C) Flex PACE Application – 4<sup>th</sup> Avenue Concepts, LCC.:** The Flex PACE application for 4<sup>th</sup> Avenue Concepts, LLC was in the One Drive, along with the scoring rubric and amortization schedule. The LLC is planning on buying a building to house their business.

4<sup>th</sup> Avenue Concepts LLC is owned by Joel Guthmiller and Lori Tarno. The main tenant of the building will be Joe Mechanical LLC, which is owned by Joe Guthmiller. They are applying for the

buydown funding based on the common ownership of the LLC that will hold the real estate, and the main tenant and purpose of the building, to house Joe Mechanical LLC. There is also an additional, existing, tenant on the other half of the property.

They are requesting up to \$25,000 for interest buydown.

The New Business Attraction Committee voted to recommend the funding of this project.

**D) Internship Reimbursement Applications – Summer 2023:** Jamie’s memo regarding the Internship Reimbursement Applications for the Summer 2023 Semester was in the One Drive for Review. There was a total of thirteen applications from eleven different employers.

The applications that were rejected were based on Jamie’s scoring and discussion from the committee were:

1. Lauren Hible – Orn Family Dentistry, on the grounds that she will still need many more years of schooling for the dental profession, so she does not fit the guideline of being within two years of program completion.
2. Aiden Ash - Buffalo Grill, on the grounds that the position does not fit the student’s area of study.
3. Christian Lietz – Shocker Hitch, on the grounds that the position does not fit the student’s area of study.
4. Jedrik Truax – Truax Sales, on the grounds that the position does not fit the student’s area of study.
5. Annabeth Lint – Dalsted & Ryan, PC, on the grounds that she will not be enrolled in any programs.

The applications that scored high enough, followed the program guidelines, and were remarked favorably upon by the committee were:

1. Colby Vazquez, Marketing & Visitor Experience Intern – Jamestown Tourism
2. Isaac Patzer, Finance Intern – Central Valley Health
3. Paige Oswald, Human Resources Intern – Jamestown Regional Medical Center
4. Xavier Mattice, IT Intern – Unison Bank
5. Gabrielle Kucera, Dental Assistant Intern – Downtown Dental
6. Ezra Belingheri, Accounting Intern – Shocker Hitch
7. Kayla Quintanilla, Manufacturing Engineer Intern – Shocker Hitch
8. Elizabeth Lee, General Coordinator Intern – North Dakota Farmers Union

The Existing Business Committee voted to recommend funding to the eight approved intern applications.

**E) Project Updates:** Connie and Corry provided project updates.

**Adjourned:** Adjourned at 12:22 PM. by Mark.

Respectfully submitted,

Jamie Czapiewski, Operations Coordinator